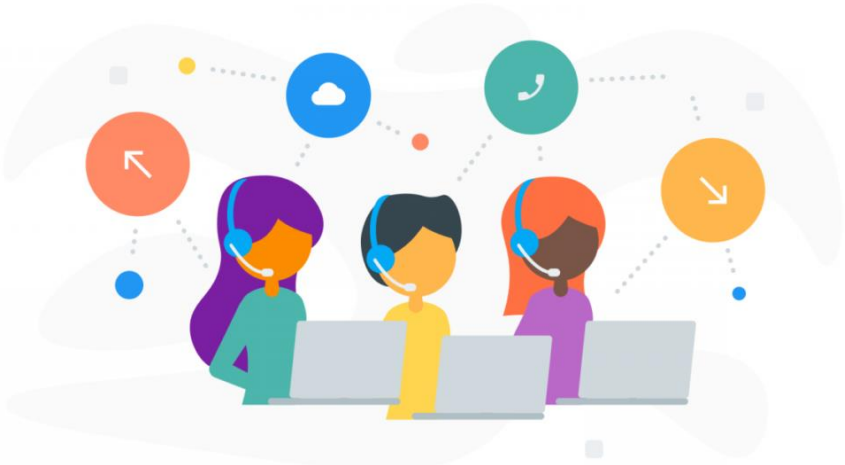
Let Our Team be Your Team.

We provide plan sponsors with customized administrative support for members and retirees. Services can be provided on an ongoing basis or tied to a specific event (i.e., Open Enrollment).

Benefits Administration

Examples of our services include:

- Dependent Eligibility Verification
  (full audit and ongoing services)
- Spousal Employment Verification
  (surcharge or exclusion)
- Vendor Invoice Processing
- 1095 Filing
- Email Inbox Management
- Batch or Targeted Mailings
- Evidence of Insurability
- Enrollment Processing



Contact Center

We handle inbound and outbound calls regarding:

- Eligibility/Coverage
- Address Changes
- Life Events
- Benefits
- Claim Issues
- Life Insurance
- Employee Surveys
- Password Resets
- Retiree Premium Payments

Why us?

Chelko's Center for Benefits Management has been providing administrative support services for 15 years, serving clients across all industries. Our high-touch, customized approach minimizes employee disruption and internal HR involvement while maintaining the highest standards of employee privacy and data security.

CHELKO CONSULTING group
CENTER FOR BENEFITS MANAGEMENT

To learn more, please contact Lynn Linder at llinder@the-cbm.com or 440-201-7088.